



# Organizational HIV Treatment Cascade Implementation Plan

## DISTRIBUTION OF CASCADE GUIDANCE

The guidance for the 2018 Organizational HIV Treatment Cascades was released on March 2 in an email from [gocreviews@health.ny.gov](mailto:gocreviews@health.ny.gov). If you did not receive this guidance, please contact us at that address to request a copy.

## WEBINARS

Webinars to review the cascade guidance and answer initial questions will be held on:

- Friday, March 9 from 12:00-1:30 p.m.
- Tuesday, March 13 from 8:30-10:00 a.m.
- Friday, March 16 from 1:00-2:30 p.m.
- Tuesday, March 20 from 11:00-12:30 p.m.

All staff who will be involved with the development of the cascade and/or associated improvement plans at your organization are encouraged to join these webinars. The same content will be presented in all four webinars; however, you are welcome to join more than one if you still have questions after the first one you attend, or you want to hear responses to other people's questions.

Further information about these webinars, including how to connect, will be sent in an email from [gocreviews@health.ny.gov](mailto:gocreviews@health.ny.gov).

## COACHING PRIOR TO SUBMISSION

If you have immediate questions about the cascade guidance and expectations, please contact your cascade coach. The following is a list of coaches and their contact information. If you are not sure who your cascade coach is, please contact us by email at [gocreviews@health.ny.gov](mailto:gocreviews@health.ny.gov).

- Clemens Steinbock: [Clemens.Steinbock@health.ny.gov](mailto:Clemens.Steinbock@health.ny.gov) (Brooklyn)
- Daniel Belanger: [Daniel.Belanger@health.ny.gov](mailto:Daniel.Belanger@health.ny.gov) (Bronx, Brooklyn and Staten Island)
- February D'Auria: [February.DAuria@health.ny.gov](mailto:February.DAuria@health.ny.gov) (Long Island)
- Laura O'Shea: [Laura.OShea@health.ny.gov](mailto:Laura.OShea@health.ny.gov) (Central New York)
- Nanette Magnani: [bremagnan@aol.com](mailto:bremagnan@aol.com) (Western New York\*)
- Nova West: [Nova.West@health.ny.gov](mailto:Nova.West@health.ny.gov) (Queens and Brooklyn)
- Steven Sawicki: Steven. [Sawicki@health.ny.gov](mailto:Sawicki@health.ny.gov) (Northeastern New York, Mid and Lower Hudson, Western New York\*\*)
- Susan Weigl: [sweigl@yahoo.com](mailto:sweigl@yahoo.com) (Manhattan)

\*Only through March 31<sup>st</sup>, 2018

\*\*After March 31<sup>st</sup>, 2018

Within two weeks of receiving the cascade guidance, you will be hearing from your cascade coach, who will want to know what support they can provide you in completing your submission on time. It is

recommended that you be in touch with your coach at least monthly to review your progress and any challenges you are experiencing. Sending drafts of your cascades, methodology and improvement plans to your coach prior to the official submission deadline will help ensure that your submission meets the requirements and will facilitate a rapid approval of your submission.

## REVIEW OF SUBMISSION

Your cascade and implementation plan should be submitted to your coach and to the AIDS Institute at [gocreviews@health.ny.gov](mailto:gocreviews@health.ny.gov) no later than **May 31, 2018**. You will receive a notice of receipt within 2 business days of submission.

Your submission will undergo a rigorous review process by AIDS Institute Quality of Care Program staff to ensure that it meets the requirements as stated in the guidance document. Within one month of submission, you should hear back that either your submission has been submitted for final approval or that revisions are needed before it can be approved. This should not delay you from beginning implementation of quality improvement plans based on the gaps identified in your cascade.

Approved submissions may be displayed on the EtE dashboard ([etedashboardny.org](http://etedashboardny.org)) or other online forums for public viewing.

## QUALITY IMPROVEMENT PLAN IMPLEMENTATION

**IMPORTANT:** The Organizational HIV Treatment Cascade improvement process is not over upon submission. You will also be asked to share your cascades and quality improvement outcomes at learning network and NYLinks regional group meetings. To ensure that quality improvement activities are being implemented in accordance with your improvement plan, we ask that you provide a cascade-related QI update to your coach, and request any necessary technical assistance, by the following dates:

- First update: Friday, June 29, 2018
- Second update: Friday, September 28, 2018
- Third update: Friday, December 21, 2018

The following is a list of possible questions your coach might ask you when providing an update on your QI activities:

1. What is your current outcome data relevant to your QI plan?
2. Have you implemented the action steps proposed in your QI plan?
3. How many patients have been involved with your QI projects?
4. Do you think that you are on target for meeting your goal?
5. Have you made any changes to your QI activities to better meet the needs of patients or do you plan to?
6. What have you learned from your QI activity tests of change?
7. Have there been any challenges that your team faces in implementing your QI plan?
8. What are your next steps?

Thank you for your participation in this process. Your efforts will inform and contribute to New York State's Ending the Epidemic initiative.